

Quality Education Nepal Incorporated

Registration no. A0054301J ABN: 79 892 132 355
29 Blue Mount Road, Trentham, Victoria 3458

Notice of Annual General Meeting

to be held on Zoom at 4:00pm Melbourne time on November 27 2022

AGENDA

1. Welcome to Country
We begin our meeting by acknowledging the Traditional Custodians of the land wherever we may be for our meeting today, paying our respects to their Elders past and present. For most that is in our home country Australia. For Ronda and Peter it is Nepal where they are guests in the office of LEARN, located in Krishna's home in Kathmandu.
2. Attendance
3. Apologies
4. Adoption of Minutes of the Annual General Meeting held on 28th November 2021
5. President's Report
6. Treasurer's Report
Financial reports for the year to 30 June 2021 will be presented at the meeting, and will subsequently be posted to [the QEN website](#).
The meeting will be asked to receive, consider and adopt financial statements for the year ended 30 June 2022
7. Election of Directors (minimum 3, maximum 12). Nominations will be received prior to the meeting or verbally at the meeting. All current Directors offer themselves for re-election. The Board appoints Directors to their respective roles.
8. Any other matter which may be lawfully brought forward.

**Minutes of the Twelfth Annual General Meeting of
Quality Education Nepal Incorporated
(formerly Nepali Village Initiatives Association Inc.)
held on Zoom at 4:00pm Melbourne time, Sunday 27th November**

Membership at date of meeting (donors of \$20+ this calendar year):

Individuals and families:

Peter & Ronda Hall,

Total:24, contributing \$18.165.

Present on Zoom: Hans Eisen, John and Helen Findlay; George Hillary, Gordon Nightingale,

Apologies from members:

Peter & Wendy Fishley; David & Margot Kotzman Chris Roe and Heather Mitchell

Apologies from non-members:

David McIntyre; Heather Mitchell, Julie Sloan; Chris Roe, Virginia Turner

Quorum: There being more than the minimum of 3 members present in person or by proxy a quorum was declared.

Adoption of Minutes: Minutes of the Eighth Annual General Meeting held on 29^h November 2020 were adopted unanimously (moved Simon, seconded Michael)

President's Report: The President's report was accepted (moved Simon; seconded Michael)

Treasurer's Report: Financial statements for the year ended 30 June 2021 were received and accepted, subject to any adjustments that might be made as a consequence of professional accounting review. (moved Simon; seconded Michael)

Appointment of an auditor:

Having annual revenue of less than \$250,000 the Association is not required by Consumer Affairs Victoria nor by the Australian Charities and Not-for-Profit Commission to have its accounts audited. Rather than appointing an auditor it was agreed that the Board should arrange for the accounts to be reviewed by a Certified Practising Accountant. Moved Simon; Seconded Michael

Election of Directors: Simon Cowen; Michael Dillon, Peter Hall; Ronda Hall; George Hillary and Gordon Nightingale were re-elected as Directors (moved John, seconded Hans).

Other matters: No other matters were brought to the meeting which closed at 4:20 pm.