

Nepali Village Initiatives Association Inc.

Registration no. A0054301J ABN: 79 892 132 355
29 Blue Mount Road, Trentham, Victoria 3458

NOTICE OF ANNUAL GENERAL MEETING

NOTICE is hereby given that the Sixth Annual General Meeting of the
NEPALI VILLAGE INITIATIVES ASSOCIATION INC.
will be held at 29 Blue Mount Road Trentham, Victoria
on Sunday the 20th day of November 2016 at 4:00pm

Please note new membership rules (see President's report below). Voting membership is now restricted to donors to the Association in the current calendar year. Members at the time of this notice were Geoffrey & Joan Brunt, Robyn Campbell, Simon Cowen, Don Cullen, Michael & Robyn Dillon, John & Helen Findlay, Peter & Ronda Hall, Sebastian Hardwick, Doug & Di Johnson, Michael Keaney, Ralph & Bev Lewis, Harshal Nandurkar, Gordon Nightingale, Chris Roe & Heather Mitchell, Phil and Ruth Scherer. To become a member prior to the meeting please send a donation (minimum \$20) to Nepali Village Initiatives Association Inc., BSB 633-000, a/c 149716235, or attend the meeting and pay in cash.

Please note that members may attend the meeting by telephone conference call.
Instructions are appended to this Notice of Meeting
Otherwise you may nominate a proxy by email to the Association.

Non-members are welcome to attend but without voting rights.

AGENDA

1. Attendance
2. Apologies
3. Adoption of Minutes of the Annual General Meeting held on 29th November 2015
4. President's Report
5. Treasurer's Report
To receive, consider and adopt financial statements for year ended 30 June 2016
6. Election of Directors (minimum 3, maximum 12). Nominations will be received prior to the meeting or verbally at the meeting. All current Directors offer themselves for re-election. The Board appoints Directors to their respective roles.
7. Adoption of the motion:
"that the name of the Association be changed to Quality Education Nepal Inc."
8. Any other matter which may be lawfully brought forward



Peter Hall, President
30 October 2016

**Minutes of the Fifth Annual General Meeting of the
Nepali Village Initiatives Association Inc.
held at 4:00pm, Sunday 29 November 2015 at
29 Blue Mount Road, Trentham, Victoria**

Present in person:

Geoffrey and Joan Brunt, Michael Dillon, Peter Hall, Ronda Hall, Michael Keane, Heather Mitchell, Chris Roe

Present by conference call:

Don Cullen, Chris Durie, Deb Lewis, Marg Millard, Linda Morrell, Karen Stock, Kym Stock

Apologies: Isabel Armer, Basil and Pat Baines, Henk Bak, Charles Bender, Jacques Boulet, Robin Cary, Ian Crook, Carolyn Hamer-Smith, Denis Hilder, Glenyce Johnson, Deb Jones, Kerry Kornhauser, Cheryl Lacey, Ian Latham, Ralph & Bev Lewis, Rowan McClean, Tony & Heather McKenny, Lynne Mohr, Ken Moore, Gordon Nightingale, Marg Perkin, Russ Reardon, Julie Sloan, Tony South, John Steel, Diana Traversi, Virginia Turner, Stephanie Woolard

Proxies (appointment of Peter Hall or the Chair of the meeting as Proxy):

Basil & Pat Baines, Henk Bak, Denis Hilder, Deb Jones, Kerry Kornhauser, Ian Latham, Gordon Nightingale, Marg Perkin, Virginia Turner

Quorum: There being 14 members present plus 10 proxies, a quorum was declared.

Adoption of Minutes: Minutes of the Fourth Annual General Meeting held on 16th November 2014 were adopted unanimously (moved Peter Hall, seconded Ronda Hall)

President's Report: The President's report was accepted (moved Marg Millard, seconded Deb Lewis)

Treasurer's Report: Financial statements for the year ended 30 June 2015 (Statement in accordance with Section 30(3) of the Act) were received and accepted (moved Geoff Brunt, seconded Don Cullen)

Election of Committee: The following appointments were made to the Committee:

President: Peter Hall

Vice-President: Ronda Hall

Secretary: Ronda Hall

Treasurer: Peter Hall

Ordinary members: Don Cullen, Michael Dillon, George Hillary, Gordon Nightingale (moved Geoff Brunt, seconded Heather Mitchell)

Adoption of new Rules: Moved Chris Roe,, seconded Don Cullen that the new Rules for the Association as circulated prior to the meeting be adopted. Carried.

Other matters: No other matters were brought to the meeting.

The meeting closed at 4:23 pm.

President's Report for NVIA Inc. for 2015-2016

The year was one of remarkable progress. May I start with thanks to the Directors elected at the 2015 AGM (see Minutes above) together with Simon Cowen, former Managing Director of SkyBus, who was appointed by the Board on April 10. It is gratifying to have an enthusiastic team guiding the way forward. I also thank our supporters in Nepal, notable the Board and staff of LEARN.

Achievements during the year included:

- **Receipt of \$800,000 from the Estate of Andrew Jack**, former member of the Rotary Club of Portland. The funds have been invested and are now generating income to support our ongoing operations (in particular, the payment of salaries of the staff of LEARN, the NGO we established in Nepal in 2014)
- **Appointment of Dwarika Amgain to join Kishna Pun on the staff of LEARN** in the role of Chief Training Officer. Dwarika had been Founder and Principal of Edify International School, Kathmandu since 2009 and was a Founder and life member of the Counsel for Mathematics Education, Nepal.
- **Continuing service delivery by LEARN.** In 2015-16 this included
 - Second 10-day training course for teachers of Rima Resource Centre
 - 6-day refresher courses for teachers of Ghara and Rima Resource Centres
 - In-school support for teachers of Ghara and Rima Resource Centres
 - Baseline survey of teachers of Tatopani Resource Centre
 - 5-day key teacher training program in Kathmandu150 teachers are now engaged in our training programs
- **Accreditation by the Australian Charities and Not-for-profits Commission as a Public Benevolent Institution, yielding Income tax exemption, GST concessions and Deductible Gift Recipient status, all effective 1 January 2016. Accordingly, we can now issue tax-deductible receipts for gifts exceeding \$2.00.**
- **Formulation of an application to The Rotary Foundation for funding support of a \$100,000 project to provide training for 75 teachers of Tatopani Resource Centre over three years. 40% of the funding will come from eight Clubs of three Districts in Australia together with seven Clubs in Nepal. The application had received all necessary Club and District endorsements by May 2016, but approval by the Foundation is still subject to negotiations.**
- **Publicising our project at the Rotary Convention in Seoul in May-June, attended by 43,000 Rotarians. We had a booth in the House of Friendship and convened a Breakout Session. Prior to the Convention we met and gained the strong endorsement of Past Rotary International Director (1998-2000) and Past Rotay Foundation Trustee (2012-16) Julio Sorjus. The application is currently under review by the Foundation as it falls outside their normal guidelines, as it has been regarded as funding the activities of another entity (namely our NGO LEARN). With the active support of Rotary International Director Saowalak Rattavich, we are confident that our problems will be overcome, though they have delayed the project considerably.**

Until a Board decision in April this year, membership of the Association was free, and all people on our emailing list were recorded as members. Over the year the number on that list grew from 270 to 450, and the Board decided to introduce a tighter definition of membership. This now open to open to individuals, families or other entities identifiable by an email address on the basis of:

- a donation to the Association (minimum \$20) in the current calendar year (tax-deductible)
- 1 vote per membership (couples contributing jointly each having a vote).

At the time of writing this report (20/10/16) the Association had 23 members who had collectively contributed \$36,820 since January.

Peter Hall, President

Nepali Village Initiatives Association Inc.

Association formed 20/3/10, incorporated 25/3/10

Annual Financial Report for Year ended 30/6/16

Profit & Loss

	Note	Association		Total project inc. Rotary & Nepal	
		Year to 30/6/15	Year to 30/6/16	Year to 30/6/15	Year to 30/6/16
Income					
Income from donations	1	39,485	874,188	27,161	873,108
Service income				32	7
Investment inc. + growth		204	-1,168	331	-1,035
Volunteers (self funding)		7,959		7,959	
Total Income		<u>47,648</u>	<u>873,020</u>	<u>35,483</u>	<u>872,079</u>
Expenditure					
Staff remuneration				2,193	10,024
Operating expenses		101	7,042	1,343	9,048
Promotion expenses			3,763		3,763
Volunteer travel expenses		70		12,038	2,960
Teacher Training		10,000	40,000	20,814	24,539
Other project expenses		18,970	17,616	9,063	15,841
Total Expenditure		<u>29,141</u>	<u>68,421</u>	<u>45,450</u>	<u>66,175</u>
Net surplus over expenses		<u>18,507</u>	<u>804,599</u>	<u>-9,967</u>	<u>805,904</u>
Further detail:					
Income from donations					
Direct donations		1,680	22,788	1,680	22,808
Donations via RAWCS		17,805	22,485	12,570	22,150
Earthquake restoration			2,000		2,000
Global Grant project			8,000	1,000	7,000
Grants received		20,000	800,000	11,811	800,000
Himaganga school			18,916	100	19,150
Total donations income		<u>39,485</u>	<u>874,188</u>	<u>27,161</u>	<u>873,108</u>
Investment inc. + growth					
Bank interest		204	228	331	360
Capital gains			-14,327		-14,327
Portfolio Income			12,931		12,931
Total investment income		<u>204</u>	<u>-1,168</u>	<u>331</u>	<u>-1,035</u>
Teacher Training Expenses					
Trainers Fees				4,107	3,855
Other allowances				368	2,534
#N/A				774	1,150
DSA (accom. & meals)				5,293	8,677
Training/school mat'ls				5,712	6,066
Transportation				291	588
Tea & snacks, etc.				1,608	1,669
Trainees allowances				2,377	
Transfers to Nepal		10,000	40,000	10,000	40,000
Unallocated (ex. Aus.)				-10,000	-40,000
Unspecified				284	
Tot. training expenses		<u>10,000</u>	<u>40,000</u>	<u>20,814</u>	<u>24,539</u>

Other project expenses				
Advertising			3,891	891
Documentary film			1,269	
Earthquake restoration				2,015
Himaganga school		10,816		10,816
General - in Aus.	720		720	
Paudwar school salaries				2,119
Transfers to Nepal	18,250	6,800	18,250	6,800
Unallocated (ex. Aus.)			-18,250	-6,800
Unspecified			3,183	
Total training expenses	<u>18,970</u>	<u>17,616</u>	<u>9,063</u>	<u>15,841</u>

Balance Sheet

Assets					
QEN No.1 a/c		8,881	31,479	8,881	31,479
QEN No.2 a/c		14,939	0	14,939	0
Capital fund			788,960		788,960
QEN Inc. Total		<u>23,820</u>	<u>820,439</u>	23,820	820,439
RAWCS				2,400	776
Rotary Total				2,400	776
LEARN a/c 1				762	3,845
LEARN cash	2			544	2,525
LEARN a/c 2				1,058	83
DAPCash	2			-1,084	-2,666
LEARN Total				1,279	3,788
Prabhu Bank a/c				29	449
Pun Total				29	449
Total current assets		<u>23,820</u>	<u>820,439</u>	<u>27,528</u>	<u>825,452</u>
Plus unsecured loans					544
Total assets		<u>23,820</u>	<u>820,439</u>	<u>27,528</u>	<u>825,996</u>
Less liabilities					
Borrowings		7,980	0	7,436	
Net ssets		<u>15,840</u>	<u>820,439</u>	<u>20,092</u>	<u>825,996</u>

Funds statement

plus	Opening balance	-2,667	15,840	30,059	20,092
	Net income	18,507	804,599	-9,967	805,904
	Closing balance	15,840	820,439	20,092	825,996

Notes to accounts:

Financial reports for the Association Inc. do not encompass the entire project as registered with entire project of this name registered with Rotary. Australia World Community Service (RAWCS), as some aspects of the project are conducted by Rotary entities. (RAWCS), as some aspects of the project are conducted by Rotary entities. These include receipts of tax deductible donations by RAWCS and activities conducted by Rotary activities in Nepal funded from other sources such as the Australian Embassy. Comparative figures also shown for the entire project. .

- 1 \$39,485 income from donations in 2014-15 included funds received by RAWCS prior to 30/6/14..
- 2 Cash accounts in Nepal are subject to verification. Expenditures could alter accordingly.

Donations to NVIA

Given our status as a Public Benevolent Institution, we issue tax-deductible receipts for donations in excess of \$2.00. Donations exceeding \$20 (tax deductible) earn membership of the Association for the current calendar year.

To donate, please transfer funds to Nepali Village Initiatives Association Inc., BSB 633000, a/c 149716235, and send a reference email to info@nepalaid.org.au.

Should you wish to donate by credit card, you may do so via Rotary:

- Visit <http://rawcs.org.au/>, click 'Search All Projects', then 'Click Here to Search for a Project'
- Select Nepal and search for teacher training, or for project 43/2009-10
- When our project comes up, click Donate Now
- Follow instructions on the form
- RAWCS will issue a tax-deductible receipt and advise us of your donation.

Motion to change the Name of the Association

The **Nepali Village Initiatives Association Inc.** was incorporated in the State of Victoria on 25 March 2010 to manage a project of that name registered with Rotary Australia World Community Service (project 43/2009-10).

The name was chosen to reflect the objectives of the project which were to foster and support initiatives of benefit to the Nepali people, including but not restricted to initiatives directed towards:

- community-run schools that improve the quality of education for Nepalis
- local health services that support rural communities in Nepal
- community projects that bring jobs and opportunities to Nepali villages

The intent was to support initiatives put forward by the Nepalis with whom we would be working. Right from the start these included support for schools, notably that of Paudwar Secondary School in Myagdi District.

In 2011 the Association initiated support for the training of teachers in schools of the Shikha VDC, delivered by Rural Education and Environment Development (REED). In 2014, with REED no longer able to provide its services, the NGO LEARN (“Lifting Education, Advancing Rural Nepal”) was established for this purpose. LEARN has since established an impressive track record, with 150 teachers now in ongoing training.

With our increasing focus on education, and teacher training in particular, the Board decided that a change of name would be appropriate. Accordingly, the name of the project registered with RAWCS has been changed to **Quality Education Nepal**. The motion put to the meeting will be to reflect this change in the name of the Association.

It should be noted that the Purposes of the Association as specified in the new Rules adopted at the 2015 AGM remain somewhat broader than this name suggests, leaving flexibility for future broadening of focus. They are:

“to support people in need in Nepal, in particular those of rural and remote communities, by, without limitation, supporting:

- (a) community-run schools that improve the quality of education for Nepali children;*
- (b) local health services that support rural communities in Nepal;*
- (c) community projects and other initiatives that bring jobs and opportunities to Nepali villages; and*
- (d) international projects consistent with the above purpose, such as projects of Rotary International and its constituent entities including The Rotary Foundation and Rotary Australia World Community Service.”*

Attendance by Conference call

We are indebted to **HotAir Conferencing** for the free use of their tele-conferencing services. This is a landline-based service delivering much higher quality than Skype.

The service is designed for you to call in. From landlines you should call:

1800 151 624

This is a free call from Australian landlines and some mobile phone networks. We believe these include Telstra/Optus/Virgin mobile (including amaysim, Jeenee Mobile, Boost Mobile, SpinTel, iiNet), and other providers from telephones on a current plan. Please note that calls from hotels and business centres) are normally charged.

If you are unsure of the cost of dialing 1800 numbers and must use your mobile phone, it may be cheaper to dial:

03 9679 0793

Please note that you will bear any call costs incurred. You can read more about joining a conference call from a mobile phone at: www.hotairconferencing.com.au/1800

When the system answers you should slowly enter the PIN:

945 622 857 #

Listen to any announcements made by the system

If the moderator/chairperson is not already in the meeting you will hear music until they join.

If you are calling from a noisy location you can mute/unmute your line by pressing *6 (star then six) on your telephone.

Please advise by email before the meeting if you intend to use this service.