

# Quality Education Nepal Incorporated

Registration no. A0054301J ABN: 79 892 132 355  
29 Blue Mount Road, Trentham, Victoria 3458

## NOTICE OF ANNUAL GENERAL MEETING

NOTICE is hereby given that the Seventh Annual General Meeting of the Quality Education Nepal Incorporated. will be held at 29 Blue Mount Road Trentham, Victoria on Sunday the 19<sup>th</sup> day of November 2017 at 4:00pm

Please note that as a consequence of "Rule 5 – Membership" and Board decisions 10/4/16 and 10/7/16, voting membership is restricted to donors of not less than \$20 to the Association in the current calendar year. Such donations are tax deductible. You can become a member prior to the meeting by sending a donation to Quality Education Nepal Inc., BSB 633-000, a/c 161 108 436, or paying in cash prior to the commencement of the meeting.

Please note that members may attend the meeting by telephone conference call.  
Instructions are appended to this Notice of Meeting

Otherwise you may nominate a proxy by email to the Association.

Non-members are welcome to attend but without voting rights.

### AGENDA

1. Attendance
2. Apologies
3. Adoption of Minutes of the Annual General Meeting held on 20<sup>th</sup> November 2016
4. President's Report
5. Treasurer's Report  
To receive, consider and adopt financial statements for year ended 30 June 2017
6. Appointment of an auditor
7. Election of Directors (minimum 3, maximum 12). Nominations will be received prior to the meeting or verbally at the meeting. All current Directors offer themselves for re-election. The Board appoints Directors to their respective roles.
8. Any other matter which may be lawfully brought forward



Peter Hall, President  
5 November 2017

**Minutes of the Sixth Annual General Meeting of the  
*Nepali Village Initiatives Association Inc.*  
held at 4:00pm, Sunday 20 November 2016 at  
29 Blue Mount Road, Trentham, Victoria**

**Membership at date of meeting:** 31

**Present in person:**

Peter Hall; Ronda Hall

**Present by conference call:**

Simon Cowen; Linda Morrell, Chris Durie and Bob McCrossin representing the Rotary Club of Cooroy

**Apologies from members:**

Don Cullen, Michael & Robyn Dillon, John Findlay, George Hillary, Michael & Ann Keaney, Richard Kirsner, Bev & Ralph Lewis, Paul & Terri Lange, Harshal Nandurkar, Hugh & Shirley Videion

**Apologies from non-members:**

Ian Crook, Peter Frueh, David Goldsmith, Simon Hills, Cheryl Lacey, Julie Mason, Julie McErlain, Ian Scott, Dennis Shore, Diana Traversi, Virginia Turner, Gordon & Kerry Whyte, Gwen Winter, Eric Wood, Stephanie Woolard, Bom Yonzon

**Proxies** (appointment of Peter Hall or the Chair of the meeting as Proxy):

John Findlay, Hugh & Shirley Videion

**Quorum:** There being 4 members present (counting Linda Morrell, Chris Durie and Bob McCrossin representing the Rotary Club of Cooroy as one membership) plus 3 proxies, a quorum was declared.

**Adoption of Minutes:** Minutes of the Fifth Annual General Meeting held on 29th November 2015 were adopted unanimously (moved Ronda Hall, seconded Peter Hall)

**President's Report:** The President's report was accepted (moved Linda Morrell, seconded Simon Cowen)

**Treasurer's Report:** Financial statements for the year ended 30 June 2016 were received and accepted (moved Simon Cowen, seconded Ronda Hall)

It was noted that being registered with the Australian Charities and Not0for-Profit Commission as a "small" charity (annual revenue less that \$250,000), the Association is not required to submit financial reports to ACNC. Application has been made to ACNC to retain the "small" classification despite the revenue of

**Election of Committee:** The seven current Directors having offered themselves for re-election and there being no other nominations, the seven were elected, namely Peter Hall, Ronda Hall, Simon Cowen, Don Cullen, George Hillary, Gordon Nightingale. Moved Linda Morrell, seconded Bob McCrossin

**Change of name of the association:** Moved Peter Hall, seconded Simon Cowen that the name of the Association be changed to Quality Education Nepal Inc.. Carried.

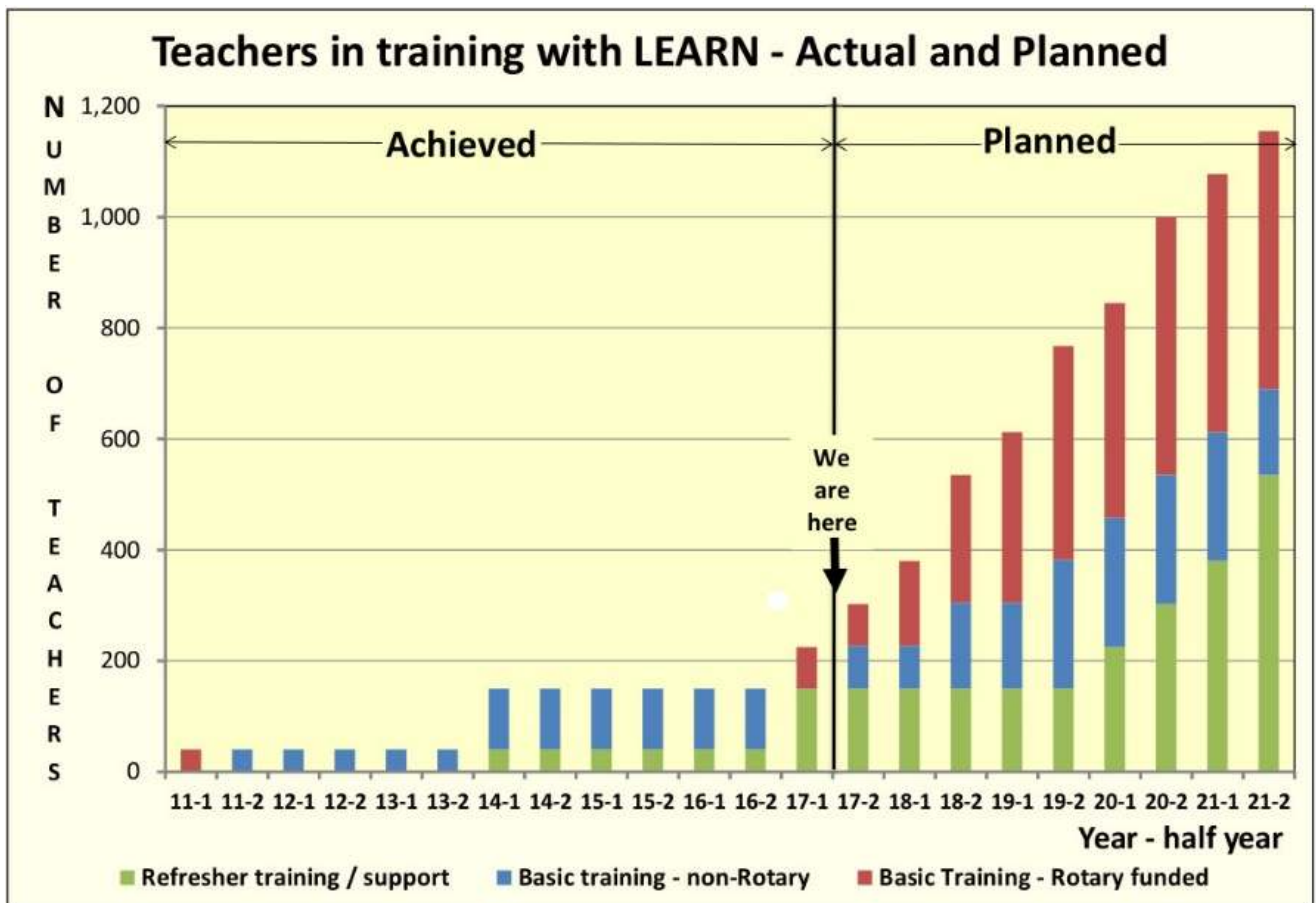
**Other matters:** No other matters were brought to the meeting. The meeting closed at 4:30 pm.

## President's Report for NVIA Inc. for 2016-2017

Once again I am able to report a year of remarkable progress. May I start with thanks to the other Directors – Michael Dillon, Simon Cowen, George Hillary, Ronda Hall and Gordon Nightingale. I also thank our supporters in Nepal, notable the Board and staff of LEARN.

Achievements during the year included:

- **Finance Committee of the Board established** to monitor investments, etc.
- **A new definition of membership adopted** to be those who have donated not less than \$20 to the Association in the course of the current financial year. However, our emails will continue to go to the ever-growing number of people on our mailing list, including Rotarians around the world.
- **Name of the Association changed to “Quality Education Nepal Incorporated”** to reflect our focus on education and teacher training in particular
- **A Rotary International Global Grant Project** valued at US\$74,000 commenced in April to train 75 teachers of the Tatopani Resource Centre over three years. QEN has no formal role in the delivery of this project, but having drawn together the participating parties it will maintain oversight of both the Rotary funding and the service delivery by LEARN
- **Continuing service delivery by LEARN.**  
LEARN has continued to deliver in-school support to all of the teachers who have entered our training programs since 2011 including Shikha and Ghara VDCs and Rima Resource Centre. With the addition of the Tatopani teachers we now have 220 teachers engaged in our training programs. Our target is to grow this to 1,000 teachers by 2020:



At the time of writing this report (3/11/17) the Association had 28 members from 19 households who had collectively contributed \$27,760 since January.

Peter Hall, President

# Quality Education Nepal Incorporated

Association formed 20/3/10, incorporated 25/3/10

## Financial Report, Year ended 30/6/2017

### Profit & Loss

	Year to 30/6/16	Year to 30/6/17
<b>Income</b>		
Income from donations	61,688	31,820
Grants received	808,000	800
Investment inc. + growth	-2,387	86,904
Volunteers (self funding)		10,971
<b>Total Income</b>	<u>867,300</u>	<u>130,495</u>
Teacher Training	40,000	68,800
Other project expenses	17,616	12,060
Operating expenses	1,322	11,109
Promotion expenses	3,763	
Volunteer travel expenses		9,971
<b>Total Expenditure</b>	<u>62,701</u>	<u>101,940</u>
<b>Net surplus over expenses</b>	<u>804,599</u>	<u>28,554</u>
<b>Further detail:</b>		
<b>Inc. from Grants, Donations</b>		
Donations via RAWCS	22,500	
Direct donations	22,788	31,820
Donations for Himaganga School	14,400	
Donations for earthquake restoration	2,000	
From Andrew Jack Estate	800,000	
From Rotary for Global Grant project	8,000	800
<b>Total donations inc.</b>	<u>869,688</u>	<u>32,620</u>
<b>Investment inc. + growth</b>		
Capital gains	-14,589	44,406
Portfolio Income	11,973	42,371
Bank interest	228	127
<b>Total investment income</b>	<u>-2,387</u>	<u>86,904</u>
<b>Teacher Training Expenses</b>		
Tfirs to Nepal - Teacher Training	40,000	60,000
Tfirs to Global Grant project		8,800
<b>Tot. training exp.</b>	<u>40,000</u>	<u>68,800</u>
<b>Other project expenses</b>		
Tfirs to Nepal - misc.	6,800	4,060
Himaganga school	10,816	8,000
<b>Other project exp.</b>	<u>17,616</u>	<u>12,060</u>

# Quality Education Nepal Incorporated

Association formed 20/3/10, incorporated 25/3/10

## Financial Report, Year ended 30/6/2017

### Balance Sheet

<b>Assets</b>	30/6/16	30/6/17
<b>Current assets</b>		
Capital fund	788,960	836,092
Bank - Operating account	29,479	12,902
Cash	2,000	0
<b>Total current assets</b>	<u>818,439</u>	<u>848,994</u>
<b>Net assets</b>	<u>\$818,439</u>	<u>\$848,994</u>

### Funds statement

	Year to 30/6/16	Year to 30/6/17
Opening balance	15,840	820,439
Net income	804,599	28,554
Closing balance	<u>\$820,439</u>	<u>\$848,994</u>

### Donations to QEN

Given our status as a Public Benevolent Institution, we issue tax-deductible receipts for donations in excess of \$2.00. Donations exceeding \$20 (tax deductible) earn membership of the Association for the current calendar year.

To donate, please transfer funds to Quality Education Nepal Incorporated, BSB 633000, a/c 161108436, and send a reference email to [info@nepalaid.org.au](mailto:info@nepalaid.org.au).

Should you wish to donate by credit card, you may do so via Rotary:

- Visit <http://rawcs.org.au/>, click 'Search All Projects', then 'Click Here to Search for a Project'
- Select Nepal and search for teacher training, or for project 43/2009-10
- When our project comes up, click Donate Now
- Follow instructions on the form
- RAWCS will issue a tax-deductible receipt and advise us of your donation.

## **Attendance by Conference call**

We are indebted to **HotAir Conferencing** for the free use of their tele-conferencing services. This is a landline-based service delivering much higher quality than Skype.

The service is designed for you to call in. From landlines you should call:

**1800 151 624**

This is a free call from Australian landlines and some mobile phone networks. We believe these include Telstra/Optus/Virgin mobile (including amaysim, Jeenee Mobile, Boost Mobile, SpinTel, iiNet), and other providers from telephones on a current plan. Please note that calls from hotels and business centres) are normally charged.

If you are unsure of the cost of dialing 1800 numbers and must use your mobile phone, it may be cheaper to dial:

**03 9679 0793**

Please note that you will bear any call costs incurred. You can read more about joining a conference call from a mobile phone at: [www.hotairconferencing.com.au/1800](http://www.hotairconferencing.com.au/1800)

When the system answers you should slowly enter the PIN:

**945 622 857 #**

Listen to any announcements made by the system

If the moderator/chairperson is not already in the meeting you will hear music until they join.

If you are calling from a noisy location you can mute/unmute your line by pressing \*6 (star then six) on your telephone.

Please advise by email before the meeting if you intend to use this service.